



Empire Merchants North  
16 Houghtaling Road, PO Box 10  
Coxsackie, NY 12051

P (518) 731-5200  
(800) 724-3960  
F (518) 731-5300

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**NOTICE OF CHANGE IN STORAGE CHARGES IN CONNECTION WITH  
WAREHOUSE RECEIPT**

June 1, 2019

Dear Valued Customer,

Effective August 1, 2019, Empire Merchants North will charge a \$3.00 delivery fee when goods are released from Bill & Storage if there are no other regular deliveries to the same location on the same day. As required under your current warehouse receipt, we are giving you 60 days' notice of these changes. This fee will be shown on your monthly Bill and Storage invoice and will reference the date of the Bill and Store (B&S) deliveries.

After eighteen (18) months from date of placement of order by the retailer, retailer is required to accept delivery of any and all product remaining in Empire Merchants North's possession. (SLA Advisory #2017-3)

If you accept the new \$3.00 delivery fee, you do not need to reply to this letter and the new delivery fee will be assessed as appropriate starting on August 1, 2019 and shown on your monthly Bill and Storage invoice starting on August 15, 2019.

However, if you do **not** wish to accept the new delivery fee, you must take any goods out of storage as soon as practical as the new fee will be assessed starting August 1, 2019. Additionally, you must complete the section attached and return no later than July 26, 2019. This document can be faxed to Empire Merchants North at 518-731-5300 or mailed to the following address:

Empire Merchants North, LLC  
Attention Melissa Ravida  
PO Box 10  
Coxsackie, NY 12051

**Please note if you do not accept the new delivery fee, Empire Merchants North, LLC will not accept new Storage orders from you on or after August 1, 2019.**

If you have questions, please contact your sales representative. Thank you for your prompt attention.

Very truly yours,

Karyn Boughton  
Director of Customer Care & A/R  
Empire Merchants North, LLC



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**NOTICE OF CHANGE IN STORAGE CHARGES IN CONNECTION WITH WAREHOUSE RECEIPT**

**This only needs to be completed if you do NOT wish to accept the new fee structure effective August 1, 2019**

(Please print clearly)

Customer Name: \_\_\_\_\_

Customer Account Number: \_\_\_\_\_

By signing below, I understand that commencing August 1, 2019, the undersigned will no longer be able to place new Storage orders with Empire Merchants North, LLC.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

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Attn: Melissa Ravida  
PO Box 10  
Coxsackie, NY 12051